Technology Law Club Bylaws

Article I: Membership

Membership is defined in the Constitution and is open to all currently enrolled law students at the University of Miami School of Law.

Section 2: Alumni Members

Alumni members shall be encouraged to participate as guest speakers, panelists, and mentors. Alumni members are non-voting and shall not hold elected office.

Article II: Executive Board Roles

Section 1: Structure of the Executive Board

The Executive Board shall consist of the following elected officers:

- President
- Vice President
- Secretary
- Marketing Chair
- 2L Representative
- 1L Representative (elected in the fall)

Section 2: Duties of the Executive Officers

<u>President</u>

The President shall be the chief spokesperson and coordinator for all club affairs. The President shall preside over all meetings, maintain order, set the agenda, and ensure the club fulfills its mission. The President shall represent the club at Inter-Club Council (ICC) meetings or appoint a proxy in their absence.

<u>Vice President</u>

The Vice President shall assist the President in all club matters and serve as the primary liaison between the Executive Board and all standing and ad hoc committees. In the absence or incapacity of the President, the Vice President shall assume the duties of the President and preside over meetings.

Secretary

The Secretary shall record, maintain, and circulate the minutes of all club meetings to the membership within one week. The Secretary shall manage all internal communications, including meeting announcements, event notices, and publication submissions. The Secretary shall also maintain the club's webpage and digital records. In the absence of the President and Vice President, the Secretary shall assume the duties of the President.

Marketing Chair

The Marketing Chair shall manage all promotional activities of the club, including the creation and distribution of flyers, social media content, and event branding. The Marketing Chair shall oversee the club's public image and work closely with the Events Committee to maximize attendance and engagement at club functions.

2L Representative

The 2L Representative shall serve as the voice of second-year law students, helping ensure their needs and perspectives are considered in club decisions. This officer shall assist with outreach, event planning, and serve as a conduit between the Executive Board and the 2L class.

1L Representative

The 1L Representative shall be elected in the fall semester and serve as the liaison for first-year law students. This officer shall help integrate 1Ls into the club, promote participation in events, and bring 1L concerns and ideas to the Executive Board.

Article III: Elections and Vacancies

1. Nominations may be submitted in writing or announced during the election meeting.
2. Elections shall be held by secret ballot before Spring Break, with at least two weeks' notice.
3. In case of a vacancy, the Executive Board may call an emergency meeting (48-h

Article IV: Elections and Vacancies

Section 1: Elections

1. Nominations may be submitted in writing or announced during the election meeting.

2. Elections shall be held by secret ballot before Spring Break, with at least two weeks' notice to the general membership.
3. Elections are decided by a majority vote of the members present.
4. The 1L Representative shall be elected in a separate fall election.

Section 2: Vacancies

If an Executive Board position becomes vacant, the board may call an emergency meeting with at least 48 hours' notice. Nominations and voting shall occur at that meeting. If the President resigns or is removed, the Vice President shall assume the role of President until an election is held.

Section 3: Removal of Officers

An officer may be removed by a two-thirds vote of members present at a duly called meeting. The officer in question and the general membership must be given at least 48 hours' notice of the proposed removal.