Cardozo Jewish Legal Society (the "Society")
Bylaws
(Last Updated: April 15, 2025)

ARTICLE I: Membership

Section 1: Any current student enrolled at the University of Miami School of Law is eligible for membership. This organization does not discriminate against any actual or potential members or Officers on the basis of race, color, national origin, religion, sex, sexual orientation, disability, age, or any other criteria prohibited by law.

Section 2: Active membership constitutes a student who has attended at least one Society event per semester of each academic year, and is a member of the Society's WhatsApp group. Attendance will be taken at all events to verify active membership. Active membership is required for a student to receive a graduation cord in their graduation semester.

ARTICLE II: Officers

Section 1: The officers of the organization shall consist of the following:
A. President
B. Vice President
C. Treasurer
D. Secretary
E. Chair of Internal Affairs
F. Chair of External Affairs
G. 1L Chair
H. 2L Chair
I. 3L Chair
J. Chair of Israel Affairs

Section 2: All Officers must be currently enrolled at the University of Miami School of Law and be members of the organization.

Section 3: Terms for Officers will run one full year from March 31st in year 1 (1) to the April 1st in year two (2). If the organization does not elect Officers prior to April 1, the organization will become inactive in accordance with the rules of the University of Miami School of Law. The process for electing officers and filling vacancies shall be in accordance with the Bylaws.

President

Section 4: The President shall be chief spokesperson and coordinator for all Society affairs. The President shall attend all Inter-Club Council ("ICC") meetings or designate a representative to attend in his/her stead. The President has the discretion to initiate Officer votes, make tie breaker decisions, organize Officer meetings, and handle any discourse amongst members. The President shall maintain and monitor communication between Officers and members, including but not limited to WhatsApp and the Society's official email account.

Vice-President

Section 5: The Vice-President shall render assistance to the President as may be required. It shall be the Vice-President's duty to fill the vacancy when the President of the organization is absent and preside over meetings in the President's absence. The Vice President will communicate with the Student Bar Association (SBA) Secretary about upcoming events to be included in the weekly Hearsay and/or global emails.

Treasurer

Section 6: The Treasurer will be the chief custodian of the Society's funds and keep the financial records of the Society, and an accounting of all receipts. The Treasurer will maintain communication with and abide by the guidelines of the Law Activity Fee Allocation Committee (LAFAC), and coordinate with any off-campus donors.

Secretary

Section 7: The Secretary will be in charge of managing active student membership as outlined in Article I, Section 2. The Secretary will take notes of all Officer meetings. Alongside the President, the Secretary will manage the Society's email account. The Secretary shall also manage the Society's social media accounts, including but not limited to Instagram and LinkedIn.

Chair of Internal Affairs

Section 8: The Chair of Internal Affairs shall be in charge of the planning and execution of events within the Society. The Chair of Internal Affairs shall act as a liaison for the religious organizations on the University of Miami campus and the Miami community at large. The Chair of Internal Affairs is expected to host at least one event per semester.

Chair of External Affairs

Section 9: The Chair of External Affairs shall be in charge of the planning and execution of events of the Cardozo Legal Society that are open to the community at large. The Chair of External Affairs shall engage with other organizations at the University of Miami School of Law and assist the President in forming relationships with these organizations. The Chair of External Affairs is expected to host at least one event per semester.

Chair of Israel Affairs

Section 10: The Chair of Israel Affairs shall be in charge of the planning and execution of Israel-related events within the Cardozo Legal Society. The Chair of Israel Affairs shall act as a liaison to other pro-Israel organizations on the University of Miami campus and Israel advocacy organizations, as well as organizations focused on fighting antisemitism in the Miami community at large. The Chair of Israel Affairs is expected to host at least one event per semester, including but not limited to an "October 7th" remembrance event in the Fall semester, and a Holocaust remembrance event in the Spring semester.

1L Chair

Section 11: The 1L Chair shall represent the 1L Class on the board of the Society. The 1L Chair shall recruit other members of the 1L Class to attend club meetings and events. The 1L Chair shall be elected during fall break during the Fall semester of each year through a nominations period, followed by a vote of all Officers.

2L Chair

Section 12: The 2L Chair shall represent the 2L Class on the board of the Society. The 2L Chair shall recruit other members of the 2L Class to attend club meetings and events.

3L Chair

Section 13: The 3L Chair shall represent the 3L Class on the board of the Cardozo Legal Society. The 3L Chair shall recruit other members of the 3L Class to attend club meetings and events.

Temporary Board Positions

Section 14: The board will use its discretion in creating temporary board positions not listed in these bylaws. Temporary positions will not be elected and will be appointed by a majority vote of all acting Officers. A temporary position will expire at the end each semester.

ARTICLE III: Elections and Voting

Section 1: Elections shall be held for all Officer position, except for 1L Chair, which is governed by Section 11 of these Bylaws. Elections do not constitute immediate revocation of authority to any officers. Officer terms shall run to March 31 of that school year. Newly selected officers will be designated as "Incoming" until this date. Any active member is eligible to run for an Officer position.

Section 2: Voting shall take place through an online forum, including but not limited to Qualtrics, Google form, or Zoom; or in person if requested by a majority of Officers. Any active member may vote in elections. A winner is decided through a simple majority for each position. Runoff elections will be conducted for ties. Voting shall be by secret ballot with all votes kept confidential. Nominations must be given in open proceedings or by email. The President and Vice President shall conduct the elections. When applicable, the President will determine the order of procedure including speeches of candidates and nominations.

Section 3: Removal of a Board member shall be initiated by a motion of any member the Executive Board and shall require a simple majority vote of each current Officer. All members of the Board shall be notified at least forty-eight (48) hours previous to any meeting in which a removal motion will be considered. Once an Executive Board member is removed, school administration will be notified and that person's access to all of the Society's documents, chats, emails, and files will cease within 24 hours.

Section 4: If an Officer resigns or is removed from a position, the President has the discretion on how to fill this position, including but not limited to appointing a current Officer, interviewing active members, or holding new elections.

Section 5: No position can be removed without a 2/3rds majority vote by all current Officers.

ARTICLE IV: Meetings

Section 1: Discussions shall be conducted in a professional and civil manner. Members will, at all times, conduct themselves in accordance with the provisions set forth in the University of Miami School of Law Honor Code.

ARTICLE V: Amendments

The By-Laws of the Society may be amended from time to time, as deemed necessary by the student membership. A majority vote by the Officers of the Society shall be required for any amendments to the By-Laws. The By-Laws of the Society shall be recorded and submitted to the

Coordinator of Student Organizations for publication on the University of Miami School of Law's Student Organization website.